



**ELDORADO AREA WATER & SANITATION DISTRICT**  
2 North Chamisa Drive, Suite A • Santa Fe, NM 87508 • (505) 466-2411

John Calzada, PRESIDENT  
Gregory Hart, VICE PRESIDENT  
David W. Yard, SECRETARY  
Elizabeth Roghair, TREASURER  
David Burling, DIRECTOR

**FINAL MEETING MINUTES - REGULAR BOARD MEETING**  
**15 January 2025 – EAWSD Conference Room – 5:30 PM**

**MEETING CALLED TO ORDER** by President Calzada at 5:30 PM.

**ROLL CALL** by Debra Sanderson. Those present were President Calzada, Vice-President Hart, Secretary Yard, Treasurer Roghair, and Director Burling. All Directors were present.

**ALSO IN ATTENDANCE:** Maya Clifford, GENERAL MANAGER; Anthony Marino, JACOBS OPERATIONS MANAGER; Anna Mondragon-Metzger; ADMINISTRATIVE PROJECT MANAGER; Debra Sanderson, ADMINISTRATIVE ASSISTANT; and no (0) guests.

**APPROVAL OF AGENDA:** 15 January 2025

➤ President Calzada asked if there were any additions or corrections to the agenda of 15 January 2025.

**MOTION:** Director Burling moved to approve the agenda for 15 January 2025. Secretary Yard seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the agenda for 15 January 2025.

**APPROVAL OF MEETING MINUTES:** 18 December 2024

➤ President Calzada asked if there were any additions or corrections to the meeting minutes of 18 December 2024.

**MOTION:** Director Burling moved to approve the meeting minutes for 18 December 2024. Vice-President Hart seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the meeting minutes for 18 December 2024.

**CONSENT AGENDA:**

**A. Appointment of District Committee Members and Chairs for 2025**

*J. Calzada*

➤ President Calzada indicated that there were two openings on FAAC.

**B. Appointment of District Treasurer for 2025**

*J. Calzada*

➤ President Calzada asked if there were any additions or corrections to the Consent Agenda of 15 January 2025.

**MOTION:** Secretary Yard moved to approve the Consent agenda as presented for 15 January 2025. Director Burling seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the Consent Agenda as presented for 15 January 2025.

**REPORTS:**

**Management Report:**

*M. Clifford*

➤ Ms. Clifford gave brief updates on each of the following projects:

- **Tank 3:** Service is back online and registering at 15 ft. capacity.
- **Solar Canopy Project:** Positive Energy Solar's bid was accepted by CES and approved to proceed. The next step is to get the PNM permits finalized for both locations.
- **Monte Alto Pipeline Replacement Project:** Molzen Corbin has issued an amendment for High Mesa to outline the easements and property boundaries for this project. A design review meeting will be scheduled once the drawing set and cost estimates have been distributed to all parties.
- **Well 19 Partial License:** Ms. Clifford shared pressing news about the recently issued partial license permit for Well 19 from the OSE (OFFICE OF THE STATE ENGINEER) which limits the District to 42-acre feet of usage, but *only* during an emergency. This raises concern because the permit does not reflect what was originally agreed upon, nor does it allow for any flexibility. If accepted as is, there is a potential risk of long-term impacts on the District's water rights. Ms. Clifford proposed issuing a LETTER OF AGGRIEVAL (i.e. protest) to OSE within the next 30 days.

➤ Mr. Marino clarified that Tank 3 is full but not online yet due to pending sample test results.

➤ Ms. Clifford discussed the status of the continuing malfunction of the chlorine analyzer at the Alcalde Booster Pump Station (BPS), part of the SF County Pipeline Extension Project and a resolution to be determined.

➤ She confirmed that a request for 2024 Capital Outlay reallocation has been submitted and awaits reauthorization from Senator Wirth's office.

➤ In conclusion, she shared industry news about a new certification process regarding the NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES), which is mainly for wastewater treatment plants but can apply to water districts as well.

**Operations Report:**

*A. Marino*

➤ Mr. Marino reported that the transducer at Tank 4 was out of calibration, but the issue was quickly identified and repaired.

➤ He explained that the ongoing water loss appears to be related to the production meters and that there are several ways to test their efficacy. A 3<sup>rd</sup> party was hired, as is done annually, to test and verify that the meters are working properly, and that parameters are set correctly. This year's report showed that of the 11 production meters, 4 meters were over-registering

and 1 was under registering. Mr. Marino is not confident that this reporting is accurate, so he has engaged the services of an alternative company from Las Cruces to retest the meters.

- On the Repair Budget (Attachment C), Mr. Marino noted that there is data missing from summer 2024 due to difficulty getting fuel for the company trucks and equipment which is mostly owing to the contract supplier.

**Treasurer's Report:**

*E. Roghair*

- Treasurer Roghair said that the FINANCE AND AUDIT ADVISORY COMMITTEE (FAAC) noted a pattern of lower usage but concluded it wasn't a concern at this point. She indicated the finance team would be looking at the tax rate by May but doesn't expect that there will be any change.
- Treasurer Roghair met with the management team from Capra Bank. Over the past months, Capra's representatives have consistently demonstrated that they are committed to serving local entities, such as EAWSD, and have successfully earned the finance team's trust. Treasurer Roghair stated that she is confident pursuing the bank's services to manage the District's reserve accounts. No further decisions have been made but there will be more information forthcoming.

**Legal Update: None**

*C. Bruff*

**PUBLIC COMMENTS:**

- Because of prior commitments, Joe Loewy, a resident of 6 Monterey Road, emailed his public statement to President Calzada to read aloud. The statement encouraged the Board to approve Treasurer Roghair's appointment as District Treasurer. He also recommended that the Board approve the Open Meetings Act by Resolution N°. 25-01-01.

**AGENDA**

**1. Approval of the Open Meetings Act (OMA) by Resolution N°. 25-01-01**

*J. Calzada*

**MOTION:** Treasurer Roghair made a motion that the Board approve the Open Meetings Act (OMA) by Resolution N°. 25-01-01. Director Burling seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

**2. Approval of the New Capra Bank Account Signers by Resolution N°. 25-01-02**

*C. Lyons (CLA)*

**MOTION:** Treasurer Roghair made a motion that the Board approve Resolution N°. 25-01-02 approving the new Capra Bank Account Signers by Resolution N°. 25-01-02. Vice-President Hart seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

**BOARD COMMENTS:**

- Director Burling welcomed Ms. Clifford and thanked her for the concise management reporting. For information only, he also brought up recent shared reporting on PFAs which states they are difficult to detect and remove if found.
- Treasurer Roghair is pleased that the District will be embarking on a new financial partnership with Capra Bank and hopes it will develop into a productive and interesting relationship.
- Vice-President Hart expressed enthusiasm for all the new projects and partnerships EAWSD has starting in the New Year.
- Secretary Yard heartily welcomed Ms. Clifford to the EAWSD team.
- President Calzada echoed all of the previous sentiments and wished everyone a Happy New Year.

**ADJOURNMENT:**

- President Calzada adjourned the meeting at 6:40 PM.

