



ELDORADO AREA WATER & SANITATION DISTRICT
2 North Chamisa Drive, Suite A • Santa Fe, NM 87508 • (505) 466-2411

John Calzada, PRESIDENT
Gregory Hart, VICE PRESIDENT
David W. Yard, SECRETARY
Elizabeth Roghair, TREASURER
David Burling, DIRECTOR

FINAL MEETING MINUTES - REGULAR BOARD MEETING
17 December 2025 – EAWSD Conference Room – 5:30 PM

MEETING CALLED TO ORDER by President Calzada at 5:30 PM.

ROLL CALL by Debra Sanderson. Those present were President Calzada, Secretary Yard, Treasurer Roghair, and Director Burling. Vice-President Hart was absent. A quorum of Directors was present.

ALSO IN ATTENDANCE: Maya Clifford, GENERAL MANAGER; Anthony Marino, JACOBS OPERATIONS MANAGER; Anna Mondragon-Metzger; ADMINISTRATIVE PROJECT MANAGER; Debra Sanderson, ADMINISTRATIVE ASSISTANT; and two (2) guests.

APPROVAL OF AGENDA: 17 December 2025

➤ President Calzada asked if there were any additions or corrections to the agenda of 17 December 2025.

MOTION: Director Burling moved to approve the agenda for 17 December 2025. Secretary Yard seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of the motion to approve the agenda for 17 December 2025.

APPROVAL OF MEETING MINUTES: 19 November 2025

➤ President Calzada asked if there were any additions or corrections to the meeting minutes of 19 November 2025.

MOTION: Secretary Yard moved to approve the meeting minutes for 19 November 2025. Treasurer Roghair seconded the motion.

- No further discussion.
- Vote was 3 to 0 in favor of the motion to approve the meeting minutes for 19 November 2025. Director Burling abstained as he was not present at the 19 November meeting.

CONSENT AGENDA:

A. Authorize the President & Vice-President to conduct the annual Performance Evaluation Interview with the General Manager *M. Clifford*

➤ President Calzada asked if there were any questions or discussion to add to Consent Agenda item A as presented.

MOTION: Director Burling moved to approve the Consent Agenda as presented for 17 December 2025. Secretary Yard seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of the motion to approve the Consent Agenda as presented for 17 December 2025.

REPORTS:

Management Report:

M. Clifford

➤ Ms. Clifford updated the Board on the following items:

- MONTE ALTO PROJECT: The amount of funding available for the project now totals \$5.2 million due to a change in scope of the 'substantially completed' Balsa Road project. A balance of ~\$400,000 resulted from remaining hydrant work removed from File Construction's original scope and transferred to SKE Construction, the contractor on the Monte Alto project. The transfer of the balance will require a letter to NEW MEXICO FINANCE AUTHORITY (NMFA), requesting the change.
- PFAS STUDY: Ms. Clifford encouraged Board members to preview the newly published PFAS characterization study released by Santa Fe County.
- 2026 LEGISLATIVE SESSION: Ms. Clifford reminded the Board that the legislative session begins in the latter part of January, and the GOVERNMENT RELATIONS ADVISORY COMMITTEE (GRAC) will receive a tracking tool for bills that pass, as well as a pre-tracking tool showing which bills have been pre-filed. Additionally, the District's Capital Outlay Requests for this session have been submitted, and the representatives are aware of those requests.
- WATER TRUST BOARD APPLICATION: The current application for Tank Mixers, Site Improvements and Well Demolition was submitted on Dec. 11th. There are no known issues with the application.
- THE AGORA SHOPPING CENTER: Ms. Clifford reported that a new foreign LLC has purchased the Agora Shopping Center. Work has begun internally to sort out the commercial customer transfer process.
- WELL #9: Ms. Clifford included added historical information in her management report for Well #9 because it has reached an acceptable pumping level and has been put into production.
- CUSTOMER PETITION TO JOIN THE DISTRICT: Lastly, Ms. Clifford reported that legal counsel notified her that the ORDER OF THE PETITION for the customer residing at 18 Azul Loop was signed by the judge today and the applicant's designation can now be changed from an 'Out-of-District' customer to an 'In-District' customer. This change will be reflected in the customer's EAWSD bill(s) as well as in the County Assessor's tax records going forward.

Operations Report:*A. Marino*

- Mr. Marino reported that he had updated a few of the Operations charts beginning with adding both the monthly percentage and the 12-month rolling average to the non-revenue water loss chart. He is beginning to see an encouraging trend that the non-revenue water loss percentage will eventually return to below 10%, which is the typical average for the District.
- Ms. Clifford said that the CAPITAL PLANNING AND ADVISORY COMMITTEE (CPAC) discussed other leak detection services to use in addition to ASTERRA, but due to other priorities of the JACOBS' contract, it might not be worth the investment of staff time and capital to acquire any additional periodic services.
- Mr. Marino discussed the chart displaying the monthly pumping totals for the current year (FIGURE 5), which includes Santa Fe County deliveries. He said the District is expecting to fulfill the contracted 200-acre feet.
- Overall, system pumping totals for December have reached 4.8 million gallons, with 2.5 million gallons coming just from Well #9, which when water is available, is an extremely beneficial well.

Treasurer's Report:*E. Roghair*

- Treasurer Roghair did not have anything to add to her report but offered to answer questions, if necessary.

Legal Update: None.*K. Harwood***PUBLIC COMMENTS:**

- Joe Loewy, a resident of 6 Monterey Rd., submitted his comments via email to be read aloud by President Calzada in his absence. In his email, he urged the Board to approve and adopt the Bylaws, by Resolution No. 26-12-01 and added that he had invested several hours of study and made numerous recommendations which were taken into consideration in the draft version. He also recommended that the Board approve Resolutions N^o. 26-12-02 and N^o. 26-12-03, with regard to the disposal by sale of scrap metal of worn-out water meters/hydrants and office furniture. He commented that this is a standard requirement for government entities and protects the District from unfair practices and accusations. Lastly, he thanked outgoing Director Hart for his years serving on the EAWSD Board and thanked him for continuing to serve as an advisory committee member of CPAC and GRAC.
- Glen Bogle, a resident of 74 Entrada Tranquilas, and real estate broker representing FAYE RANCHES, attended tonight's meeting to see if there is any further interest in purchasing the available water rights as presented and discussed at an earlier Board meeting.

AGENDA:**1. Consideration and adoption of revisions to the District Bylaws by Resolution N^o. 26-12-01***M. Clifford*

- Ms. Clifford stated that she was willing to answer any lingering questions about the Bylaws as they have been presented.
- Incoming Board Director, Gary Sanford, stated that he was involved in the review of the draft version of the Bylaws and noted that he had spent considerable time checking the District Bylaws against the NMSA (New Mexico Statutes) line by line and found that the District's revisions addressed the NMSA requirements. Mr. Sanford made several comments to Ms. Clifford and legal counsel, which were incorporated into the draft. He also felt that a full rewrite was the most efficient way to approach the Bylaws.
- Following a brief discussion, Ms. Clifford addressed questions and concerns that were raised by various Board members. Both Director Burling and Treasurer Roghair requested more time to review and address specific sections in the Bylaws which were brought up during tonight's meeting. President Calzada gave direction that the Board table this agenda item until next month's Board Meeting. The Board reached consensus that it was in everyone's best interest to table this item until all Board members agree on the new and updated content.
- No further discussion.

2. Board consideration and action regarding Resolution N^o. 26-12-02 and N^o. 26-12-03, approving the disposal, by sale, of scrap metal of worn-out water meters/hydrants and office furniture*M. Clifford*

- Ms. Clifford did not have anything to add to Agenda Item #2.

MOTION: Director Burling moved to approve Resolutions N^o. 26-12-02 and N^o. 26-12-03, approving the disposal by sale of scrap metal of worn-out water meters/hydrants and office furniture. Treasurer Roghair seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of approving the aforementioned motion.

BOARD COMMENTS:

- Secretary Yard acknowledged that change is difficult and wished everyone a great holiday.
- Treasurer Roghair applauded Ms. Clifford's leadership skills and navigating a complex set of relationships both internally and externally.
- Director Burling echoed prior comments of appreciation for Ms. Clifford. He wished everyone a wonderful holiday season and looks forward to working with future Board member, Mr. Sanford, and hearing his perspective on the various District topics.
- President Calzada said that it's always been a pleasure working with the entire team, and that the Board will continue to work in the best interest of the community. He wished everyone a happy holiday season.

ADJOURNMENT:

- President Calzada adjourned the meeting at 6:50 PM.

