



# ELDORADO AREA WATER & SANITATION DISTRICT

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John Calzada, PRESIDENT  
Gregory Hart, VICE PRESIDENT  
David W. Yard, SECRETARY  
Elizabeth Roghair, TREASURER  
David Burling, DIRECTOR

## FINAL MEETING MINUTES - REGULAR BOARD MEETING 20 August 2025 – EAWSD Conference Room – 5:30 PM

**MEETING CALLED TO ORDER** by President Calzada at 5:30 PM.

**ROLL CALL** by Debra Sanderson. Those present were President Calzada, Vice-President Hart, Treasurer Roghair, and Director Burling. A quorum of Directors was present. Secretary Yard was absent.

**ALSO IN ATTENDANCE:** Maya Clifford, GENERAL MANAGER; Anthony Marino, JACOBS OPERATIONS MANAGER; Anna Mondragon-Metzger; ADMINISTRATIVE PROJECT MANAGER; Debra Sanderson, ADMINISTRATIVE ASSISTANT; and two (2) guests.

President Calzada stated that a closed Executive Session in accordance with NMSA 1978, § 10-15-8 to discuss a legal matter pertaining to REAL PROPERTY AND WATER RIGHTS was held earlier today. The meeting began at 3:30 PM and ended at 4:52 PM. The purpose of the Executive Session was for discussion only the Board did not make any decisions or take action.

### **APPROVAL OF AGENDA: 20 August 2025**

➤ President Calzada asked if there were any additions or corrections to the agenda of 20 August 2025.

**MOTION:** Vice-President Hart moved to approve the agenda as for 20 August 2025. Director Burling seconded the motion.

- Vote was 4 to 0 in favor of the motion to approve the agenda for 20 August 2025.

### **APPROVAL OF MEETING MINUTES: 30 July 2025**

➤ President Calzada asked if there were any additions or corrections to the meeting minutes of 30 July 2025.

**MOTION:** Vice-President Hart moved to approve the meeting minutes for 30 July 2025. Treasurer Roghair seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of the motion to approve the meeting minutes for 30 June 2025.

**CONSENT AGENDA: None**

### **REPORTS:**

#### **Management Report:**

*M. Clifford*

- Ms. Clifford updated the Board on the following items:
  - After reviewing the pumping reports from the last two weeks, Ms. Clifford noted that pumping has increased to usage/production levels as last seen in 2023. She believes there are two reasons for this: the unaccounted-for water is still at a high percentage, and customers are using more water.
  - Ms. Clifford amended her reporting on the Balsa Road project within her Management Report to say that Area 3 is now complete. The Contractor has done some additional grading, and Area 1 replacements are underway at Domingo Road and Domingo Court as well as Balsa Court and Balsa Place.

#### **Operations Report:**

*A. Marino*

- Mr. Marino said that while the unaccounted-for water did decrease from the previous month, he still expected to see a much larger drop. The Board discussed potentially using lidar technology and leak detection services; however, these services can be cost-prohibitive. President Calzada felt it was important to recognize that the loss of the resource outweighs the cost to detect the loss and requested a recommendation or proposal to the Board at next month's meeting.

#### **Treasurer's Report: None**

*E. Roghair*

Treasurer Roghair announced that the FY2025 audit work has begun. The contract term with Morton Accounting ends this year so the District will have to issue a Request for Qualifications (RFQ) for next year.

**Legal Update:** None.

*K. Harwood*

### **PUBLIC COMMENTS:**

- Joe Loewy, a resident of 6 Monterey Road, recommended that the Board approve Agenda Item 1, Consideration and Approval of the EAWSD Committee Charter for the GOVERNMENT RELATIONS ADVISORY COMMITTEE (GRAC).

**AGENDA:**

**1. Consideration and Approval of the EAWSD Committee Charter for the Government Relations Advisory Committee (GRAC) by Resolution N°. 26-08-01** *M. Clifford*

- Ms. Clifford reinforced the agenda statement, explaining that the GOVERNMENT RELATIONS ADVISORY COMMITTEE (GRAC) met for the first time on August 7<sup>th</sup>. A draft committee charter was presented to the committee, and the committee consensus was to adopt and recommend the charter to the Board. Director Burling asked if the GRAC Charter incorporated similar updates to the language that the recently approved COMMUNICATIONS AND CUSTOMER SERVICE ADVISORY COMMITTEE adopted in their Charter and Ms. Clifford confirmed that it does.

**MOTION:** Vice-President Hart moved to approve the EAWSD Committee Charter for the GOVERNMENT RELATIONS ADVISORY COMMITTEE (GRAC) by Resolution N°. 26-08-01. Treasurer Roghair seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of approving the aforementioned motion.

**2. Appointment of a Government Relations Advisory Committee (GRAC) and authorization to Execute and Maintain an Initiatives List** *M. Clifford*

- Ms. Clifford stated that a priorities list for GRAC was discussed and drafted at the August 7<sup>th</sup> meeting. The meeting agenda says that this committee will maintain a standing priorities list and prepare annual legislative reports available to the public. She also noted that there is an appointed representative, T.J. Trujillo, for lobbying and litigation who is subcontracted under the legal services contract held with Harwood | Pierpont, District Legal Counsel.

**MOTION:** Director Burling made a motion that the Board appoint a GOVERNMENT RELATIONS ADVISORY COMMITTEE (GRAC) and authorize to execute and maintain an initiatives list. Vice-President Hart seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of approving the aforementioned motion.

**BOARD COMMENTS:**

- Director Burling shared his concern regarding the continuing non-revenue water loss predicament; however, he also understands it is a difficult situation to detect and remedy.
- Vice-President Hart mirrored Director Burling's comments. He also agreed with President's Calzada's idea to prioritize a recommendation to the Board for solutions to detect water loss.
- Treasurer Roghair said she would follow up with her contacts at the SCHOOL FOR ADVANCED RESEARCH (SAR) to inquire if they had any suggestions for leak detection technology that could be useful.
- President Calzada echoed previous comments and expressed that in his opinion, the Executive Session held prior to the Board meeting was useful and productive.

**ADJOURNMENT:**

- President Calzada adjourned the meeting at 6:11 PM.

