EAWSD
Maya R. Clifford
GENERAL MANAGER

ELDORADO AREA WATER & SANITATION DISTRICT
2 North Chamisa Drive, Suite A • Santa Fe, NM 87508 • (505) 466-2411

John Calzada, PRESIDENT
David Burling, VICE PRESIDENT
David W. Yard, SECRETARY
Elizabeth Roghair, TREASURER
Gary Sanford, DIRECTOR

FINAL MEETING MINUTES - REGULAR BOARD MEETING
17 June 2026 – EAWSD Conference Room – 5:30 PM

MEETING CALLED TO ORDER by President Calzada at 5:30 PM.

ROLL CALL by A. M. Metzger. Those present were President Calzada, Vice-President Burling, Secretary Yard, Treasurer Roghair, and Director Sanford. All Directors were present.

ALSO IN ATTENDANCE: Craig Faessler, JACOBS SW DIRECTOR OF OPERATIONS; Gerardo Gonzalez-Ortiz, JACOBS GEOGRAPHICAL MANAGER OF OPERATIONS; Casey Cook, SENIOR WATER RESOURCE ENGINEER; Maya Clifford, GENERAL MANAGER; Anthony Marino, JACOBS OPERATIONS MANAGER; Anna Mondragon-Metzger; ADMINISTRATIVE PROJECT MANAGER; and one (1) guest.

APPROVAL OF AGENDA: 17 June 2026
- ➢ President Calzada asked if there were any additions or corrections to the agenda of 17 June 2026.

MOTION: Vice-President Burling moved to approve the agenda for 17 June 2026. Treasurer Roghair seconded the motion.
- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the agenda for 17 June 2026.

APPROVAL OF MEETING MINUTES: 28 May 2026
- ➢ President Calzada asked if there were any additions or corrections to the meeting minutes of 28 May 2026.

MOTION: Vice-President Burling moved to approve the meeting minutes for 28 May 2026. Treasurer Roghair seconded the motion.
- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the meeting minutes for 28 May 2026.

CONSENT AGENDA: None.

REPORTS:
Management Report: *M. Clifford*
- ➢ Ms. Clifford updated the Board on the following items:
  - o NEW STAFF RECRUITMENT: Staff recruitment is progressing well. Four (4) qualified candidates for the Office Manager position and (2) for the Project Manager position have been identified for the next round of interviews.
  - o PROJECT FUNDING: Regarding the upcoming discussion on the FY2028-FY2032 ICIP agenda item, Ms. Clifford mentioned that the planning documents for projects that have been funded in the current budget year have been submitted but are not all completely finalized. She noted that there will be some holdovers going into the new fiscal year, however, this should not affect the FY27 budget. The one document that has been completed is the RISK AND RESILIENCY ASSESSMENT and it will be submitted next week to the EPA.
  - o APPRAISAL OF PROPERTIES: A meeting was held today with CLA to discuss the need for the services of an appraiser, hopefully a community member with past professional experience, who can volunteer to advise on plots of land that are being subdivided, specifically the Miller estate and the Cielo Colorado development. The information needed is how to evaluate the land and what the District should or should not be providing in terms of acre ft. (AF) of water or meter connections based on the property's valuation and future amendments to the original developer agreement.
  - o DROUGHT REPORT: Conditions remain unchanged and unfortunately, the monsoon rains are not showing any consistency.
  - o WELL #9: is now offline. The District is currently taking 80% of its delivery from SF County and the remaining 20% is groundwater.

Operations Report: *A. Marino*
- ➢ Mr. Marino reported on the following items:
  - o WELL #17: is currently offline owing to some issues with the well-level transducer. A replacement part has been received. The transducer will be set within the next week, and the well will be put back into operation.
  - o NON-REVENUE WATER: is currently at 6.35% for the month and continues to trend downward for the 12-month running total.
  - o WELL #9: while it was in operation, Well #9 provided 10% of the District's production over the past few months.
  - o MONTE ALTO PROJECT: Meter tie-ins are in progress and Phase II of the project is underway. Ms. Clifford added that landscape remediation will begin in July along Monte Alto Rd. Balsa Rd. remediation has been completed.
- ➢ Director Sanford suggested updating the community on the progress of the Monte Alto project in the upcoming issue of *Water Notes*.
  - o Ms. Clifford relayed a customer complaint about disturbance to a prairie dog colony and asked if any others had information to share. A brief discussion ensued on how best to manage this sensitive issue.

Treasurer's Report: None *E. Roghair*
- ➢ Treasurer Roghair stated that there is no Treasurer's report for this meeting, but she is currently working with CLA on establishing reserve requirements.
  - o Vice-President Burling mentioned that a member of the FINANCE AND AUDIT ADVISORY COMMITTEE (FAAC) had recently resigned and asked for recommendations to fill the FAAC committee vacancy.

Legal Update: None. *K. Harwood*

PUBLIC COMMENTS:
Joe Loewy, a resident of 6 Monterey Road, urged the Board to consider and approve the FY2028-FY2032 Infrastructure Capital Improvement Plan (ICIP). He added that the Capital Planning Advisory Committee (CPAC) had reviewed and discussed the ICIP in detail and the consensus of the committee was to recommend it to the Board for approval. He also reminded attendees that the ICIP serves as a prioritized 'wish list' that is a requirement when applying for funding.

AGENDA:

1. **Consideration and Approval of Resolution Nº. 26-06-01 for the Engagement of Cordova CPAs, LLC, as the Independent Public Accountant for Conducting the EAWSD's Financial and Compliance Audit for Fiscal Year (FY) 2026** *E. Roghair*

- Treasurer Roghair reported that Cordova CPAs, LLC, was the only firm to respond to the RFI to provide Audit services to the District. It was the consensus of the evaluation team that there was no need to resolicit the RFI as this firm had provided commendable audit services to the District in the past. Other added benefits are that they are already familiar with working with District and CLA staff members and their fees were below the budgeted amount for audit services.

MOTION: Vice-President Burling moved to approve Resolution Nº. 26-06-01 for the Engagement of Cordova CPAs, LLC, as the Independent Public Accountant for conducting the EAWSD's Financial and Compliance Audit for Fiscal Year (FY) 2026. Director Sanford seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

2. **Consideration and Approval of the District's FY2028-FY2032 Infrastructure Capital Improvement Plan (ICIP) submittal to the Department of Finance and Administration (DFA) by Resolution Nº. 26-06-02** *M. Clifford*

- Ms. Clifford stated that Casey Cook, the District's consulting engineer, would be leading the discussion and displaying slides supporting the need for and the prioritization of projects as itemized in the proposed FY2028-FY2032 ICIP. She clarified that FY27 projects already have funding allocated in the upcoming fiscal year's budget and the focus should be on ICIP plan starting in FY2028 and going forward.
- Mr. Cook went into more detail on the planning and development efforts that went into formulating the FY2028-FY2032 ICIP and reminded attendees that the forthcoming Water Utility Master Plan (WUMP) is the key document that sets the foundation for the District's long range planning efforts and for building the ICIP being presented tonight.
  - The two main points he highlighted as critical considerations include adding infrastructure to facilitate future growth within the legislative boundary of the District and noted that growth estimations are based on increasing the number of customers served, such as those currently on private wells in the Northwest corner of the District. The second point he emphasized was the need to expand storage capacity to meet future demand and create redundancy owing to the decline in the District's aquifers and other unknown circumstances that could arise.
- Throughout Mr. Cook's presentation, there was an active discussion on each of the line items in the ICIP concerning timelines, project scope and phasing, pros and cons of drilling new wells, aquifer storage and recovery, water rights and the associated costs for all items.
- President Calzada recommended that the Board schedule a longer meeting to review and discuss the nuances and complexity of the proposed projects with Ms. Clifford, Mr. Cook, and Mr. Marino to better understand what the next steps should be. Ms. Clifford agreed to schedule a meeting for a future date and stated that the ICIP submittal date is July 1st, so the main objective tonight is to approve the concepts presented in the ICIP so she can submit the approved document to DFA. She added that the document is a 'living' document and can be amended to reflect any changes resulting from future discussions.

MOTION: Secretary Yard moved to approve the District's FY2028-FY2032 Infrastructure Capital Improvement Plan (ICIP) submittal to the Department of Finance and Administration (DFA) by Resolution Nº. 26-06-02. Director Sanford seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

3. **Jacobs Annual Report Presentation for 2025** *(information only)* *A. Marino*
C. Faessler

- Mr. Marino acknowledged the Board for allowing him and his colleagues to present the 2025 Jacobs' Annual Report and introduced colleagues in attendance (*Craig Faessler and Gerardo Gonzales-Ortiz*) that would be adding their respective commentary during the presentation.
- The presentation began with Mr. Marino describing Jacobs' core values for providing regional support to the District by highlighting some of the topics that would be presented including; the role of an Operator; Innovation and Impact; Safety, Sustainability, Culture; and concluding with Jacobs' Mission, Vision and Values.
- Mr. Faessler followed with a brief overview of the history of Jacobs and noted that they are a multi-faceted international organization that offers diverse and specialized Operations, Management & Facilities services across many platforms, most notably regional support for water/wastewater operations.
- Mr. Gonzales-Ortiz shared his professional background and experience regarding the various roles he has held in the Jacobs organization, supporting not only Mr. Marino, but other organizations state-wide and nationwide.
- Mr. Marino thanked his colleagues for sharing their insights and perspectives and expressed his deep appreciation for having all the resources and expertise Jacobs has to offer readily accessible thereby making his job easier. He also praised the EAWSD Board, management and staff for their proactive involvement and cooperation through the years.

BOARD COMMENTS:

- Treasurer Roghair had no comment other than to wish Ms. Clifford a "happy birthday".
- Vice-President Burling commended the Jacobs' presentation, and exemplary services Jacobs has provided to the District over the years, specifically noting that he hopes Mr. Marino will continue in his role as Operations Project Manager. He also commented on the ICIP and the new trajectory the District is taking toward the future. He was supportive of having a longer meeting to discuss the ICIP in more detail.

- Director Sanford echoed the earlier sentiments of having a separate meeting to further analyze the implications and cost of proposed projects in the ICIP.
- Secretary Yard thanked JACOBS for the presentation and their services and commented on the obvious need to seek out new funding sources for the proposed ICIP projects.
- President Calzada thanked everyone from the JACOBS group for their presentation and recognized Mr. Marino for his exemplary service and dedication over the years. He also suggested creating a consistent practice of recognizing staff members for their years of service and continuing to cultivate interest in local career opportunities in the water industry.

ADJOURNMENT:
- President Calzada adjourned the meeting at 8:03 PM.