



ELDORADO AREA WATER & SANITATION DISTRICT
2 North Chamisa Drive, Suite A • Santa Fe, NM 87508 • (505) 466-2411

John Calzada, **PRESIDENT**
David Burling, **VICE PRESIDENT**
David W. Yard, **SECRETARY**
Elizabeth Roghair, **TREASURER**
Gary Sanford, **DIRECTOR**

Final MEETING MINUTES - REGULAR BOARD MEETING 15
April 2026 – EAWSD Conference Room – 5:30 PM

MEETING CALLED TO ORDER by President Calzada at 5:30 PM.

ROLL CALL by A. M. Metzger. Those present were President Calzada, Vice-President Burling, Treasurer Roghair, and Director Sanford. A quorum of Directors was present. Secretary Yard was absent.

ALSO IN ATTENDANCE: Sam Barton, DIRECTOR AT BARINGA PARTNERS; T.J. Trujillo, DISTRICT LEGAL COUNSEL; Maya Clifford, GENERAL MANAGER; Anthony Marino, JACOBS OPERATIONS MANAGER; Anna Mondragon-Metzger, ADMINISTRATIVE PROJECT MANAGER; and two (2) guests.

APPROVAL OF AGENDA: 15 April 2026

➤ President Calzada asked if there were any additions or corrections to the agenda of 15 April 2026.

MOTION: Treasurer Roghair moved to approve the agenda for 15 April 2026. Vice-President Burling seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of the motion to approve the agenda for 15 April 2026.

APPROVAL OF MEETING MINUTES: 18 March 2026

➤ President Calzada asked if there were any additions or corrections to the meeting minutes of 18 March 2026.

MOTION: Vice-President Burling moved to approve the meeting minutes for 18 March 2026. Director Sanford seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of the motion to approve the meeting minutes for 18 March 2026.

CONSENT AGENDA: None.

REPORTS:

Management Report:

M. Clifford

- Ms. Clifford updated the Board on the following items:
 - MONTE ALTO PROJECT: The contractor has completed 8,000 ft. of pipe bursting. Over half of the new pipe in the ground has been tested and pressurized accordingly and has passed inspection and can now be put into service.
 - DROUGHT UPDATE: Ms. Clifford stated that she has been monitoring drought conditions more closely and noted that the current statistics are concerning, however, a new report that was recently released by USGS and NOAA delivers promising news on the upcoming monsoon season.
 - NM INTERSTATE STREAM COMMISSION (NMISC) PLANNING: NMISC is beginning to form their regional councils and over the next couple of months they will be hiring staff to cover each of the nine (9) regions. Once the Middle Rio Grande regional staff person is assigned, Ms. Clifford will follow up.
 - PFAS LITIGATION: The Phase II form for the AQUEOUS FILM-FORMING FOAM (AFFF) litigation has been submitted. Ms. Clifford reported that notification of the 2026 WATER QUALITY REPORT (CCR for water treated in 2025), was issued as part of the monthly billing and consequently she answered some customer questions concerning PFAS and noted that there had been some traffic to the website where the CCR and PFAS press release are posted. To date, there have been no inquiries from the media.

Operations Report:

A. Marino

- Mr. Marino reported on the following items:
 - NON-REVENUE WATER: The graph continues to show a downward trend in the 12-month running total.
 - WELL #9: The well is only delivering ~80 gallons per minute which is less than previous months. He anticipates that it will be operable for another month at best.
 - WELL #14: A 5 ft. stainless steel expandable sleeve/patch was installed to fix a hole in the casing. Once the well is bailed, it will be put back into service.
- Director Sanford inquired about the electrical issue at Well #2A-2B. Mr. Marino responded that a vendor was located and the quote has been approved.
- Vice-President Burling mentioned that he and some of his neighbors had experienced some fluctuating pressure and bubbling due to recent hydrant work in his immediate neighborhood. The issue was resolved once he spoke to Andy Beck in Operations who told him it is typical to experience these issues following a hydrant replacement and offered to schedule a technician to come out and bleed the hydrant which would alleviate further problems.
 - Based on this experience, Vice-President Burling recommended that all customers in the immediate area of future hydrant replacements be notified as to what they should expect to experience so that they don't unnecessarily call their plumbers.
 - He had a related inquiry about the District's plans for increasing fire flow in areas with known low fire flow pressures. Mr. Marino responded that while there are no specific areas identified for improvement of fire flows, it is always considered in the planning stages of any project.

- There was a brief discussion about who is responsible for maintaining the N. Chamisa Drive road. It was noted that there is no active HOA nor does SF County maintain the road. While the road does provide access to three commercial businesses with exception of one resident at the end of the road, the District is only committed to maintaining the parts of the road, driveway and parking area that are used by EAWSD to conduct business.

Treasurer's Report: None

E. Roghair

- Treasurer Roghair stated that she had nothing to add to the Treasurer's report. Ms. Clifford highlighted the increase in water sales revenue, which had been trending downward in previous months.

Legal Update: None.

K. Harwood

PUBLIC COMMENTS:

- Joe Loewy, a resident of 6 Monterey Road, commented that he was looking forward to hearing the presentation on SMART METERING REPLACEMENTS, based on a preview he and others on the CAPITAL PLANNING ADVISORY COMMITTEE (CPAC) had seen on Friday.

AGENDA:

- 1. Presentation from Baringa Consultants on Smart Metering Replacements (Information Only)** *S. Barton, Baringa
M. Clifford
A. Marino*
 - Ms. Clifford briefed everyone on the highlights of Baringa's presentation and stated that the goal was to present the data and findings that Baringa Consultants had prepared regarding smart metering replacement options for the District to consider. She then introduced Sam Barton from Baringa Consultants who would be conducting the presentation.
 - Mr. Barton shared a PowerPoint presentation with information derived from an RFI that was issued in the summer of 2025. He explained the information the vendors had responded to which was based on the District's Smart Metering goals for the near future. He noted that vendor response was excellent and provided a solid basis for developing a feasible approach.
 - 2. Board Consideration and approval of updates to the EAWSD PERSONNEL POLICIES MANUAL** *M. Clifford
A. Trujillo*
TABLED until May Board meeting
 - Owing to several Board inquiries and the need for more clarification on the changes to the PERSONNEL POLICIES MANUAL, this agenda item was tabled until the May 28th Board Meeting.
 - President Calzada declared that this item should be tabled and requested that Ms. Clifford and Counsel Trujillo revisit the redlines and provide the justification for deleting or adding language in the manual and circulate those comments to the Board in a manner that allows for simplified review and reference.
 - 3. Board consideration and approval of updates to the EAWSD EQUAL EMPLOYMENT OPPORTUNITY POLICY #P26-04-01 by Resolution N°. 26-04-01** *M. Clifford
A. Trujillo*
 - 4. Board consideration and approval of updates to the EAWSD WHISTLEBLOWER PROTECTION POLICY #P26-04-02 by Resolution N°. 26-04-02** *M. Clifford
A. Trujillo*
 - 5. Board consideration and approval of updates to the EAWSD CODE OF CONDUCT POLICY #P26-04-03** *M. Clifford
A. Trujillo*
 - Discussion of Agenda Items 3, 4 & 5, was in part covered under Agenda Item #2 (EAWSD PERSONNEL POLICIES MANUAL) and the consensus of the Board was to collectively approve all three related policies simultaneously.
- MOTION:** Vice-President Burling moved to approve the updates to the following policies: (1) **EAWSD EQUAL EMPLOYMENT OPPORTUNITY POLICY #P26-04-01** by Resolution N°. 26-04-01; the (2) **EAWSD WHISTLEBLOWER PROTECTION POLICY #P26-04-02** by Resolution N°. 26-04-02; and the (3) **EAWSD CODE OF CONDUCT POLICY #P26-04-03**. Director Sanford seconded the motion for all 3 agenda items.
- No further discussion.
 - Vote was 4 to 0 in favor of approving the aforementioned motions.

BOARD COMMENTS:

- Director Sanford expressed appreciation to members of the FINANCE & AUDIT ADVISORY COMMITTEE (FAAC) and Ms. Clifford for including him in the preliminary Interim Budget discussions and clarifying the process.
- Vice-President Burling inquired how much experience Counsel Trujillo's firm has in developing HR Policies and Personnel Manuals. Counsel Trujillo responded that the first 10 years of his practice were focused on developing these same types of Policies and Personnel Manuals for various State agencies. Director Burling also applauded the Smart Metering presentation and found it highly informative.
- Treasurer Roghair commented that she appreciated the structured approach of developing the new policies but felt that the draft delivery needed to be refined and when applicable, the policies should always reflect the following principles: (1) protect the assets of the District; (2) ensure legal compliance; and (3) maintain staff productivity. She thanked Ms. Clifford for the time and effort that she invested in developing the policies and working with Counsel Trujillo.
- President Calzada echoed the previous sentiments of the Board and reiterated the importance of spending the time to develop these policies now so that later the policies will only require minor updating and not a complete redo.

ADJOURNMENT:

- President Calzada adjourned the meeting at 7:30 PM.