EAWSD
Maya R. Clifford
GENERAL MANAGER

ELDORADO AREA WATER & SANITATION DISTRICT
2 North Chamisa Drive, Suite A • Santa Fe, NM 87508 • (505) 466-2411

John Calzada, PRESIDENT
David Burling, VICE PRESIDENT
David W. Yard, SECRETARY
Elizabeth Roghair, TREASURER
Gary Sanford, DIRECTOR

# FINAL MEETING MINUTES
## EXECUTIVE SESSION (5:00 PM) FOLLOWED BY REGULAR BOARD MEETING (5:30 PM)
## 29 July 2026 – EAWSD Conference Room

**MEETING CALLED TO ORDER** by President Calzada at 5:00 PM.

**ROLL CALL** by J. Hamilton. Those present were President Calzada, Vice-President Burling, Secretary Yard, and Director Sanford (via ZOOM). A quorum of Directors was present. Treasurer Roghair was not present for Roll Call but arrived later at the start of the EXECUTIVE SESSION.

**ALSO IN ATTENDANCE**: Cynthia Lyons, CONSULTING CONTROLLER AT CLIFTONLARSONALLEN (CLA) via ZOOM; Kyle Harwood, DISTRICT LEGAL COUNSEL, Maya Clifford, GENERAL MANAGER; Anthony Marino, JACOBS OPERATIONS MANAGER; Anna Mondragon-Metzger; LEAD EXECUTIVE ADMINISTRATOR; Justin Hamilton, OFFICE MANAGER; and two (2) guests.

**APPROVAL OF AGENDA:** 29 July 2026

➢ President Calzada asked if there were any additions or corrections to the agenda of 29 July 2026.

**MOTION:** Vice-President Burling moved to approve the agenda for 29 July 2026. Secretary Yard seconded the motion.

- No further discussion.
- Vote was 4 to 0 in favor of the motion to approve the agenda for 29 July 2026. Treasurer Roghair was not present for the vote.

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**EXECUTIVE SESSION** started at ~5:10 PM

➢ President Calzada called for a motion to convene a CLOSED EXECUTIVE SESSION to discuss the following two items pursuant to **NMSA 1978, § 10-15-1 (H) (2) regarding Limited Personnel Matters, and NMSA 1978, § 10-15-1 (H) (7) on the matter of Threatened or Pending Litigation.**
  - Prior to entering into the closed session, President Calzada dismissed meeting attendees that were not part of the EXECUTIVE SESSION and stated that they would be called back into the Regular Board Meeting once the closed session was concluded.

**MOTION:** Vice-President Burling moved to enter into EXECUTIVE SESSION. Secretary Yard seconded the motion.

- No further discussion.
- Individual votes were taken by roll call, and the vote was 4 to 0 to enter into EXECUTIVE SESSION. Treasurer Roghair was not present for the vote but arrived at the start of the EXECUTIVE SESSION.

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**REGULAR BOARD MEETING:** resumed at approximately 5:45 PM. All meeting attendees were invited to join the open meeting.

➢ President Calzada proceeded with the Regular Board Meeting Agenda and publicly acknowledged that during the EXECUTIVE SESSION the Board had not made any decisions.

**APPROVAL OF MEETING MINUTES:** 17 June 2026

➢ President Calzada asked if there were any additions or corrections to the meeting minutes of 17 June 2026.

**MOTION:** Vice-President Burling moved to approve the meeting minutes for 17 June 2026. Director Sanford seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the meeting minutes for 17 June 2026.

**CONSENT AGENDA:**

1. **Board consideration and approval of the 2026 updated Work Plan for the FINANCE & AUDIT ADVISORY COMMITTEE (FAAC)** *D. Burling*

➢ President Calzada asked if there were any questions or discussions to add to the Consent Agenda.

**MOTION:** Secretary Yard moved to approve the Consent Agenda as presented. Director Sanford seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the Consent Agenda.

**REPORTS:**

**Management Report:** *M. Clifford*

➢ Ms. Clifford updated the Board on the following items:
  - Monte Alto Phase II is now up to Duende Road and beyond Avalon. Over 5,000 feet of pipe have been installed with 2,000 feet left in the remainder of the project.

- EAWSD received a response from Santa Fe County regarding the Hondo Bulk Water Station. Their letter was sufficient; however, there are two outstanding letters still requiring a written response about the Cañoncito rate increase and 2025 calendar year operation plan.
- Ms. Clifford has been given verbal confirmation that Santa Fe County has "plenty of water" and EAWSD should feel free to send any requests for water delivery adjustments.
- Santa Fe County increased their bulk rates to $8.18 from $7.90 per 1,000 gallons, which will be reflected in EAWSD's July bill.
- The 2100 PLAN between City of Santa Fe and Santa Fe County is back on track and progressing. The data issue has been resolved. It was also stated that there was a presentation earlier in the week given by the new SF County Water Resources Manager, which reflected a positive and engaged spirit regarding the proposed strategy for future water management as articulated in the County's 2100 PLAN.

**Operations Report:** *A., Marino*

- Mr. Marino reported on the following items:
  - He expressed appreciation to the Tree Samaritans, including Mr. Fink (*meeting attendee*), who volunteered to trim trees along N. Chamisa Drive earlier in the summer.
  - There's a $24,46.35 line-item expenditure for electrical repairs across seven sites. The contractor, AG Solutions, started the project in February 2026 and the work was recently completed.
  - The FY2026 remaining budget will be slightly less than reported; however, the District will receive money back once the rebatable budget is closed.
  - June's total amount of non-revenue water was 5.8%.
- Director Sanford asked Ms. Clifford to comment on the District's amount of water coming from Santa Fe County.
  - Ms. Clifford reported there's an 80/20 split with the District using 80% of its water from Santa Fe County and 20% from District wells, roughly. It was also stated that District well levels have generally stabilized.
  - A brief discussion followed about EAWSD's seasonal water needs and a review of monthly and yearly water usage in the District.

**Treasurer's Report: None** *E. Roghair*

- Treasurer Roghair stated she had nothing new to add to the Treasurer's report.

**Legal Update:** *K. Harwood*

- President Calzada mentioned an update was held in the EXECUTIVE SESSION.

**PUBLIC COMMENTS:**

- Joe Loewy, a resident of 6 Monterey Road, urged the Board to approve all three agenda items, especially the FY2027 Final Budget. Mr. Loewy also expressed support for the appointment of an Ad Hoc Rate Study Advisory Committee as it's an excellent and productive process that the District should consider convening more frequently than every five years to assess rates.

**AGENDA:**

**1. Approval and submittal of the FY2027 FINAL BUDGET to the New Mexico Department of Finance and Administration/Local Government Division (NMFA/LGD), for Board consideration and action by Resolution N°. 27-07-01** *C. Lyons*

- Ms. Lyons stated the total capital budget in the Water Trust Board line-item increased by $200,000, from $1,000,000 to $1,200,000. She also mentioned this was the only change from the Interim Budget to the Final Budget.
- Vice-President Burling stated that the FINANCE & AUDIT ADVISORY COMMITTEE did review the FY2027 Final Budget and recommend approval and submittal to NMDFA. He highlighted the increase in the lobbyist's consulting fee from $10,000 to $40,000 and stated that going forward it would be best practice if the lobbyist provides consistent reporting on his legislative activities so the District can quantify their return on investment.
  - Secretary Yard stated he doesn't remember receiving a 2025 report from the lobbyist; however, Ms. Clifford mentioned she received a 2025 End of Year report and will forward it to him. Secretary Yard also mentioned he's uncomfortable quadrupling the lobbying budget without knowing what the District has gained by having a lobbyist.
  - Ms. Clifford responded that the District's lobbyist, T.J. Trujillo, is aware of the reporting and transparency requested by the Board and agrees to the terms and added that Mr. Trujillo will be more engaging with the Board going forward.

**MOTION:** Vice-President Burling moved to approve and submit the FY2027 FINAL BUDGET to the New Mexico Department of Finance and Administration/Local Government Division (NMFA/LGD), for Board consideration and action by Resolution N°. 27-07-01. Treasurer Roghair seconded the motion.

- No further discussion.
- Vote was 4 to 1 in favor of approving the aforementioned motion. Secretary Yard abstained.

**2. Consideration and Approval of the FY2026, 4th Quarter Cash Report by Resolution N°. 27-07-02** *C. Lyons*

- Ms. Lyons stated the District is reporting cash balances, revenues, and expenses to date through the end of FY2026.
- Meeting attendee, Joe Loewy asked Ms. Lyons to explain the unique nature of the 4th Quarter Cash Report.
  - Treasurer Roghair responded the 4th Quarter Cash Report must be approved by the Board, while the other three quarterly Cash Reports are submitted with no Board approval per New Mexico Department of Finance and Administration rules.

**MOTION:** Vice-President Burling moved to approve the FY2026, 4th Quarter Cash Report by Resolution N°. 27-07-02. Director Sanford seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

**3. Appointment of an Ad Hoc Rate Study Advisory Committee (RSAC) and authorization to negotiate and execute a contract for a Cost of Service and Rate Design Study** *E. Roghair*

- Treasurer Roghair stated it was Ms. Clifford's idea to appoint an Ad Hoc Rate Study Advisory Committee earlier than usual and expressed appreciation for Jenny Crysler agreeing to serve as committee Chair since Treasurer Roghair has served in that capacity for the last three Rate Studies.
  - In a follow up conversation, it was mentioned EAWSD might consider using the previous Rate Study Consultant, Nelisa Heddin, for some portion of the forthcoming Rate Study. Ms. Clifford commented that the decision will be up to Jenny Crysler, the newly appointed RSAC Chair.
- Vice-President Burling remarked that Ms. Heddin's rate modeling software is proprietary, so in the development of previous rate schedules it made it very difficult for EAWSD Board and Management to engage in exploring the variables and projections on their own. Ms. Heddin was the only one who could enter and manipulate information within the platform.

**MOTION:** Secretary Yard moved to approve the appointment of an Ad Hoc Rate Study Advisory Committee and authorization to negotiate and execute a contract for a Cost of Service and Rate Design Study. Vice-President Burling seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

**BOARD COMMENTS:**

- Director Sanford noted it was a good meeting with productive open discussion, adding that he enjoys how everyone speaks freely.
- Secretary Yard commented on fires in France and Spain as well as smoke columns in Northern Michigan from Canadian fires. He added that this raises his concerns about the local watershed and national forests due to enduring high temperatures and lack of precipitation. He concluded by thanking everyone for doing a great job and was pleased to hear that EAWSD can rest their wells.
- Treasurer Roghair commented that she was able to speak to someone at the NM Department of Finance & Administration (DFA) and they shared their updated process/formula for determining yield control percentages which she will in turn share with CLA.
- Vice-President Burling led with congratulating the District on the reduction in total amount of non-revenue water loss for June 2026. He was pleased to hear that EAWSD has a verbal agreement to receive additional acre ft. of water delivery from Santa Fe County. He mentioned that he would like the newly formed Rate Study Advisory Committee to consider lowering the 10,000-gallon threshold to 6,000, although he realizes it is not fair to large families. He also remarked that the current rate structure isn't equitable for families of 10 versus a single-person household.
  - A short discussion followed concerning upcoming recommendations on lowering the threshold with some type of enforcement mechanisms.
- President Calzada mentioned the encouraging news that he read about the State of New Mexico considering monitoring private wells, especially as we face continued drought conditions. He noted that he was pleased to report that the EyeOnWater app works well as he was notified of a leak at his home and it enabled him to act promptly to have it fixed.
- There were no other Board comments.

**ADJOURNMENT:**

- President Calzada adjourned the meeting at 6:54 PM.